**University Calendar:** 2022/23

**Academic Regulations:** Faculty of Arts and Humanities

| School | Humanities |
|---|---|
| **Final Award** | Doctor of Philosophy (PhD) <br> *With exit awards of:* <br> Master of Philosophy |
| **Programme(s)** | PhD Distance Learning Applied Linguistics |
| **Last modified** | April 2022 |

The Academic Regulations which are detailed in Section V: Regulations for Research Degrees and Higher Doctorates, and Section IV: General Information and Regulations of the Calendar, apply to and regulate the programme(s) listed above.

On occasion, programmes can be exempted from one or more of the clauses in the Regulations; one or more of the clauses can be varied; and programmes can impose additional requirements.

- Exemptions are characterised by the omission of the relevant clause.
- Variations are characterised by the replacement of the clause with alternative wording.
- Additions are characterised by requirements in addition to those detailed in the Academic regulations

The programmes listed have approval from the Academic Quality and Standards Committee for the **exemptions** and/or **variations** and/or **additions** to the regulations noted below.

**Exemptions:**
The clause(s) listed below describe where an exemption to the Regulations exists.

None apply

**Variations:**
The clause(s) listed below describe where a variation to the Regulations exists:

| Existing University regulation Code of Practice for Research Degree Candidature and Supervision |
|---|

| 63 | *Progression Reviews – Timings* <br> Research students who enrolled on their doctoral studies after 1 August 2016 are required to undertake Progression Reviews as outlined in the *Summary of timings of progression reviews for research students who enrolled on their doctoral studies on or after 1 August 2016* tables below. The second Progression Review is known as confirmation of doctoral candidature (paragraphs 65 to 73 of this Code (*The Second Progression Review (Confirmation of Doctoral Candidature)*)) and must be successfully completed before a research student may submit a thesis for examination. <br><br> Research students will be required to submit the material for a Progression Review normally not later than four working weeks in advance of the decision deadline.  These timings are defined to enable the Assessment Panel to consider the submitted material, hold the Review, and make a recommendation within the specified timeframe.  Timings refer to the full month, i.e. the decision from the first attempt at the First Progression Review should be made before the end of month 10. |
|---|---|

| Summary of timings of progression reviews for research students who enrolled on their doctoral studies on or after 1 August 2016 (full-time programmes) | | | | |
|---|---|---|---|---|
| | **First Attempt** | | **Second Attempt** | |
| | Submission window | Decision deadline | Submission window | Decision deadline |
| **First Progression Review** | 7-9 months | Before the end of month 10 | 10-11 months | Before the end of month 12 |

| | First Attempt | | Second Attempt | |
|---|---|---|---|---|
| | Submission deadline | Decision deadline | Submission deadline | Decision deadline |
| **Second Progression Review (Confirmation)** | 18-20 months | Before the end of month 21 | 21-23 months | Before the end of month 24 |
| **Third Progression Review** | 30-32 months | Before the end of month 33 | 33-35 months | Before the end of month 36 |

Summary of timings of progression reviews for research students who enrolled on their doctoral studies on or after 1 August 2016 (**part-time** programmes)[3]

| | First Attempt | | Second Attempt | |
|---|---|---|---|---|
| | **Submission deadline** | **Decision deadline** | **Submission deadline** | **Decision deadline** |
| **First Progression Review** | 15 – 20 months | Before the end of month 21 | 21 – 24 months | Before the end of month 24 |
| **Second Progression Review (Confirmation)** | 30 – 41 months | Before the end of month 42 | 42 – 47 months | Before the end of month 48 |
| **Third Progression Review** | 61 – 65 months | Before the end of month 66 | 66 – 71 months | Before the end of month 72 |

In exceptional circumstances, and only where a student can be shown to be making exceptional progress, a research student may be permitted to undertake their Progression Review earlier than the timeframe specified.  In such a case, the request must be made by the main supervisor to the Faculty Director of the Graduate School for recommendation to the Faculty Education Committee for approval.

Research students who first enrolled on their doctoral studies before 1 August 2016 will follow the progression monitoring timings and procedures that applied at the time of their year of entry and as determined by their Faculty (including those for upgrade/transfer from MPhil to PhD).  A summary of the applicable timings, depending on year of entry, is set out in the table below and students should refer to their Faculty for further information.  However, the policy and procedure outlined in paragraphs 65 to 73 of this Code (T*he Second Progression Review: Confirmation of Doctoral Candidature)*) will apply to research students who first enrolled on their doctoral studies before 1 August 2016 when completing their upgrade/transfer from MPhil to PhD.

| Summary of timings of Confirmation of Doctoral candidature/Upgrade from MPhil to PhD[3] | | |
|---|---|---|
| **Time of Entry** | **Full-time** | **Part-time** |
| After 1 August 2016 | 18 to 21 months | 30 to 42 months |
| 1 August 2015 to 1 August 2016 | 18 to 21 months | 30 to 42 months |
| Before 1 August 2015 | At least 6 months before final thesis submission | At least 6 months before final thesis submission |

[1] These timings may be adjusted on a pro-rata basis for research students registered on non-standard research programmes where other duties are a formal part of the programme; for example, the Clinical Doctorate Research Fellowship scheme or the Mayflower Scholarship scheme.

## Approved Variation

Normally all first progression reviews will be held face-to-face in Southampton or via videoconferencing or other suitable technologically-based communication. If a sufficiently large cohort is located in one geographical region, University of Southampton staff may travel to a regional centre where a cohort of students can have their first progression review *vivas*.

Where this is not possible, alternative arrangements will be made, e.g. they may be conducted via videoconferencing or other suitable technologically-based communication.

Confirmations/Upgrades/Transfers are normally conducted via videoconferencing or other suitable technologically-based communication.

The final *viva voce* will take place in Southampton, however in exceptional circumstances alternative arrangements may be made with the approval of the Faculty Graduate School directorate.

Each student will agree an individual arrangements document setting out the arrangements pertinent to themselves with their supervisor prior to commencing their studies.

In addition to the above:

| | For students commencing their candidature after 1 August 2016 the first progression review will take place between months eight and ten for the first attempt and before the end of month twelve for the second attempt if required. |

**Additional Requirements:**
The clause(s) listed below are in addition to the Regulations.

None apply

**These regulations should be read in conjunction with the programme specification.**

**Disclaimer:**
As a research-led University, we undertake a continuous review of our programmes to ensure quality enhancement and to manage our resources. As a result, these regulations may be revised during a student's period of registration, however, any revision will be balanced against the requirement that the student should receive the educational service expected. Please read our *Disclaimer* to see why, when and how changes may be made to a student's programme.